

Agency Name and #			Request *	Retention	Disposition *
Division # Division Name			(* see Legend on last page)		
Index #	RDA #	RDA Title			
144-FINANCIAL INSTITUTIONS					
/3100/	CORPORATION FILING				
1	00079000.	CHARTER / REGISTRATION DOCUMENTS	Amendment	EVT+25	SHSW
2	00080A00.	ANNUAL REPORTS / NEWLY ELECTED OFFICERS AND DIRECTORS	Amendment	EVT+25	SHSW
155-PUBLIC SERVICE COMMISSION					
/002/	BUSINESS OPERATIONS AND OFFICE MANAGEMENT				
3	00004000.	NON DOCKET UTILITY CORRESPONDENCE FILE	Renewal	EVT+5	DEST
255-PUBLIC INSTRUCTION					
/320/	FOOD AND NUTRITION				
4	00269000.	ADMINISTRATIVE REVIEW OF SCHOOL NUTRITION PROGRAMS	New	EVT+7	DEST
5	00270000.	SCHOOL NUTRITION PROGRAM RECORDS	New	EVT+7	DEST
285A-UW MADISON					
6	01721000.	CONFLICT OF INTEREST COMMITTEE (COIC)	Amendment	EVT+3	DEST
7	01722000.	CONFLICT OF INTEREST COMMITTEE (COIC) INVESTIGATION CASE FILES	Amendment	EVT+3	DEST
8	01724000.	HUMAN SUBJECTS RESEARCH - PROTECTION PROGRAM (HRPP) REGISTRATION	Amendment	EVT+6	DEST
9	01730000.	RESEARCH COMPLIANCE PROGRAM AUDITS	Amendment	EVT+6	DEST
10	01731000.	RESEARCH MISCONDUCT PROCEEDINGS CASES	Amendment	EVT+7	DEST
11	01733000.	STEM CELL RESEARCH OVERSIGHT (SCRO) PROTOCOLS COMMITTEE: APPROVAL	Amendment	EVT+6	DEST
12	01735000.	RESEARCHER COMPLIANCE AND TRAINING CERTIFICATIONS	Amendment	EVT+6	DEST
13	01746000.	ANIMAL CARE AND USE COMMITTEE (ACUC) PROTOCOLS: APPROVED	Amendment	EVT+3	DEST
14	01748000.	ANIMAL CARE AND USE COMMITTEE (ACUC) SEMI-ANNUAL INSPECTION AND PROGRAM REVIEWS	Amendment	EVT+3	UW-TRANS
15	01765000.	OVERSIGHT AND COMPLIANCE MEETINGS	Amendment	EVT+7	DEST
16	01766000.	INSTITUTIONAL REVIEW BOARD (IRB) APPLICATIONS: APPROVED OR EXEMPT	Amendment	EVT+7	DEST
17	01768000.	OVERSIGHT COMMITTEE REVIEW OF APPLICATIONS: NOT REVIEWED OR APPROVED	Amendment	EVT+3	DEST
18	01824000.	UW - MADISON INTERNAL COMPETITIONS FOR LIMITED EXTRAMURAL GRANT OPPORTUNITIES	Amendment	EVT+6	DEST

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285B-UW MILWAUKEE					
/017000/	SECRETARY OF THE UNIVERSITY				
19	00403000.	FACULTY AND ACADEMIC STAFF COMMITTEE ROSTERS	Renewal	CR+1	DEST
20	00403A00.	FACULTY AND ACADEMIC STAFF COMMITTEE APPOINTMENT LETTERS	Renewal	CR+1	DEST
/037700/	STUDENT AFFAIRS				
21	00353000.	TUITION AND FEE APPEALS	Amendment	EVT+10	DEST
/038000/	ENROLLMENT SERVICES				
22	00265B00.	IMAGED CREDENTIAL FILES	Amendment	EVT+25	DEST
/400024/	FINANCIAL AFFAIRS AND ADMINISTRATION				
23	00411000.	RISK ASSESSMENT FILES	Amendment	EVT+1	DEST

370-NATURAL RESOURCES					
/045/	AIR MANAGEMENT				
24	01169000.	AIR PERMIT APPLICATION (NON-CONFIDENTIAL)	Amendment	EVT+10	DEST
25	01169A00.	AIR PERMIT APPLICATION (CONFIDENTIAL)	New	EVT+10	DEST
26	01170000.	AIR PERMIT REVIEW	Amendment	EVT+10	DEST
27	01171000.	AIR PERMIT DETERMINATION	Amendment	EVT+10	DEST
28	01172000.	AIR PERMIT BILLING	Amendment	EVT+10	DEST
29	01173000.	AIR PERMIT CONTESTED CASE AND JUDICIAL REVIEW DOCUMENTS	Amendment	EVT+10	DEST
30	01177000.	WIS. STAT. § 285.81(4) CHALLENGE AND JUDICIAL REVIEW DOCUMENTS	Amendment	EVT+10	DEST
31	01178000.	AIR MANAGEMENT COMPLAINTS	Amendment	EVT+10	DEST
32	01179000.	AIR MANAGEMENT COMPLIANCE DEMONSTRATION	Amendment	EVT+10	DEST
33	01181000.	AIR MANAGEMENT APPLICABILITY DETERMINATION	Amendment	EVT+10	DEST
34	01183000.	AIR MANAGEMENT INSPECTION DOCUMENTS	Amendment	EVT+10	DEST
35	01185000.	ENFORCEMENT (AIR FILES)	Amendment	EVT+10	DEST
36	01187000.	ENVIRONMENTAL PROTECTION AGENCY (EPA) COMPLIANCE AND ENFORCEMENT	Amendment	EVT+10	DEST
37	01189000.	PREVENTION OF SIGNIFICANT DETERIORATION (PSD) SOURCE OBLIGATION RECORDS	Amendment	EVT+10	DEST
38	01190000.	ANNUAL WIS. ADMIN. CODE CH NR 438 INVENTORIES (NON-CONFIDENTIAL)	Amendment	EVT+20	DEST
39	01216000.	ANNUAL WIS. ADMIN. CODE CH. NR 438 INVENTORIES (CONFIDENTIAL)	New	EVT+20	DEST
40	01217000.	ANNUAL CERTIFICATION OF VAPOR CONTROL FOR GASOLINE TANK TRUCKS	New	EVT+1	DEST
41	01218000.	AIR MANAGEMENT FACILITY INDUSTRIAL AMBIENT MONITORING	New	EVT+10	DEST

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395-TRANSPORTATION					
	<i>WISCONSIN INFORMATION SYSTEM FOR LOCAL ROADS (WISLR) RECORDS</i>				
42	00150000.	CITY, VILLAGE, TOWN (CVT) CERTIFIED MAPS	Amendment	EVT+100	SHSW
43	00222000.	WISCONSIN INFORMATION SYSTEM FOR LOCAL ROADS (WISLR) DATA	Amendment	PERM	PERM
44	01096000.	WISLR CERTIFIED MILEAGE RECORDS	New	EVT+100	SHSW
	<i>FINANCIAL INTEGRATED IMPROVEMENT PROGRAMMING SYSTEM (FIIPS) DATA</i>				
45	00198000.	FIIPS IMPROVEMENT PROJECT SUMMARY DATA	Amendment	PERM	PERM
46	00199000.	FIIPS IMPROVEMENT PROJECT DETAIL DATA	Amendment	EVT+25	DEST
435-HEALTH SERVICES					
47	00256A00.	MANAGED CARE PROGRAM REPORTS / HMO PROVIDER CORRESPONDENCE	Amendment	CR+7	DEST
/225/	<i>CARE AND TREATMENT SERVICES</i>				
48	00072A00.	SCHOOL LUNCH PROGRAM REPORTS	Amendment	EVT+4	DEST
49	00084000.	MENUS - INSTITUTION	Amendment	EVT+3	DEST
/401/	<i>DMS - BENEFITS MANAGEMENT</i>				
50	00366000.	WISCONSIN CHRONIC DISEASE PROGRAM - MEMBER FILES	Amendment	EVT+3	DEST
51	00392000.	PHARMACY SERVICES LOCK-IN PROGRAM	Amendment	EVT+9	DEST
52	01104000.	MEDICAID PROGRAM: PAYMENTS FOR COVERED OUTPATIENT DRUGS UNDER DRUG REBATE AGREEMENTS WITH MANUFACTURERS	Renewal	PERM	PERM
/402/	<i>DMS - ENROLLMENT POLICY & SYSTEMS</i>				
53	01090000.	QUALITY ASSURANCE CASE REVIEW	Amendment	EVT+3	DEST
/404/	<i>DMS - OPERATIONAL COORDINATION</i>				
54	00634000.	SNAP (SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM) ISSUANCE RECORDS	Amendment	CR+3	DEST
55	00386000.	CLOSED CASUALTY RECOVERY CASES	Amendment	EVT+5	DEST
485-VETERANS AFFAIRS					
/001/	<i>VETERANS BENEFITS - VETERANS BENEFITS RESOURCE CENTER</i>				
56	00146000.	VETERANS BENEFIT RESOURCE CENTER RECORDINGS	New	EVT+45 DAYS	DEST
505-ADMINISTRATION					
/875/	<i>CAPITOL POLICE</i>				
57	00382000	BUILDING ACCESS DENIALS AND ALARM LOGS	Amendment	CR+3	DEST

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566-REVENUE					
/1370/	AUDIT - EXCISE TAX				
58	00064000.	APPLICATIONS FOR FUEL LICENSES	Renewal	EVT+4	DEST
/5000/	LEGAL SERVICES				
59	00010000.	DECLARATORY RULINGS	Renewal	EVT+10	SHSW

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

MUNICIPALITIES					
DEFOREST, VILLAGE OF					
60	00002000	MEETING VIDEO RECORDINGS - NON-FACILITIES	New	EVT+1	DEST
MADISON, CITY OF					
61	GS000073.	INTERNAL AND ROUTINE	New	CR+2	DEST
62	GS000074.	BUILDING SECURITY LOGS	New	EVT+1	DEST
MILWAUKEE, CITY OF					
63	05-0004	DEPARTMENT OF NEIGHBORHOOD SERVICES ENFORCEMENT ORDERS	Amendment	EVT+7	DEST
64	21-0001	COVID-19 TESTING SITE RESULTS	New	CR+1	DEST
65	21-0002	DISPUTE RESOLUTION PROCEDURE DOCUMENTS	New	EVT+5	DEST
66	21-0003	HOSPITAL GUARD DUTY REPORT	New	EVT+7	DEST
67	21-0004	IT PROJECT FILES	New	EVT+1	DEST
68	21-0005	USER ACCESS REQUEST FORMS	New	EVT+2	DEST
69	21-0006	IT MANAGEMENT REPORTS AND METRICS	New	CR+4	DEST
70	21-0007	PERFORMANCE MEASURES	New	EVT+6	DEST
71	21-0008	SYSTEM SPECIFICATIONS AND QUALITY CONTROL FILES	New	EVT+4	DEST
72	21-0009	SOFTWARE / HARDWARE OPERATING PROCEDURES	New	EVT+3	DEST
73	21-0010	OPERATING SYSTEM / HARDWARE MIGRATION PLUS	New	EVT+3	DEST
74	21-0011	OPERATIONAL AND OTHER AUTOMATED LOGS	New	EVT+1 MO	DEST
75	21-0012	SYSTEMS SUPPORT AND RELATED RECORDS	New	EVT+3	DEST
76	70-0098	ELECTION OFFICIAL WORKER FILE	Amendment	EVT+5	DEST

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	SEYMOUR, CITY OF				
77	SP-01	PARKING TICKETS	Renewal	EVT+3	DEST
78	SP-02	WORK SCHEDULES	Renewal	EVT+3	DEST
79	SP-03	TRAFFIC CITATIONS	Renewal	EVT+3	DEST
80	SP-04	MUNICIPAL CITATIONS	Renewal	EVT+3	DEST
81	SP-05	ACCIDENT REPORTS	Renewal	EVT+5	DEST
82	SP-06	BOND RECEIPTS	Renewal	CY+1	DEST
83	SP-07	VEHICLE DEFECTS / WARNINGS	Renewal	EVT+3	DEST
84	SP-08	POLICE REPORT	Renewal	EVT+7	DEST
85	SP-09	SQUAD CAM VIDEO / AUDIO FILES	Renewal	EVT+120 DAYS	DEST
86	SP-10	PROPERTY RECORDS	Renewal	EVT+7	DEST
87	SP-11	CITIZEN COMPLAINTS	Renewal	EVT+5	DEST
88	SP-12	DEPARTMENT ANNUAL REPORT	Renewal	EVT+7	DEST
89	SP-13	EVIDENCE REPORT	Renewal	EVT+7	DEST
90	SP-14	EMPLOYEE CALL IN LIST	Renewal	EVT+1	DEST
91	SP-15	LOST AND FOUND RECORDS	Renewal	EVT+7	DEST
92	SP-16	UNIFORM CRIME REPORTS (UCR)	Renewal	EVT+3	DEST
93	SP-17	RIDE-A-LONG REPORTS	Renewal	EVT+1	DEST
94	SP-18	CRIMINAL HISTORY LOGS	Renewal	EVT+2	DEST
95	SP-19	APPLICATIONS	Renewal	EVT+4	DEST
96	SP-20	OPEN RECORDS REQUEST	Renewal	EVT+3	DEST
97	SP-21	EVIDENCE	Renewal	EVT+7	DEST
98	SP-22	PURCHASE ORDERS	Renewal	FIS+6	DEST
99	SP-23	BODY CAMERA VIDEO / AUDIO FILES	New	EVT+120 DAYS	DEST
100	SP-24	USE OF FORCE REPORT	New	EVT+7	DEST
101	SP-25	TRAINING RECORDS	New	EVT+7	DEST

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Request and Disposition Legend

New: Submission has not been reviewed before
 Amendment: Submission has changes from previous version
 Renewal: Submission has no changes from previous version
 Extension: Sunset date extension request

DEST: Destroy or Destroy Confidential
 SHSW: Transfer to Wisconsin Historical Society
 UW-TRANS: Transfer to UW Archives
 TRANS OTHER: Transfer as noted on submission
 PERM: Retain Permanently